



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

March 17, 2022

BOARD OF EDUCATION

Donald L. Bridge
Andrew Cruz
Christina Gagnier
James Na
Joe Schaffer

Esther Kim, Student Representative

—◆—
SUPERINTENDENT

Norm Enfield, Ed.D.

5130 Riverside Drive. Chino. California 91710
www.chino.k12.ca.us

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
District Board Room – 5130 Riverside Drive, Chino, CA 91710
4:30 p.m. – Closed Session • 6:00 p.m. – Regular Meeting
March 17, 2022

AGENDA

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

Board of Education meetings are live streamed on the District's YouTube channel at https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:30 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Student Discipline Matters (Education Code 35146, 48918 (c) & (j):): Expulsion cases 21/22-21 and 21/22-25. (15 minutes)
- b. Student Readmission Matter (Education Code 35146, 48916 (c)): Readmission Case 19/20-19. (30 minutes)
- c. Public Employee Appointment (Government Code 54957): High School Assistant Principal. (5 minutes)
- d. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Isabel Brenes, Sandra Chen, Eric Dahlstrom, and Richard Rideout. (5 minutes)
- e. Public Employee Discipline/Dismissal/Release (Government Code 54957): (30 minutes)
- f. Public Employee Performance Evaluation: Superintendent (Government Code 54957): (5 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

I.C. COMMENTS FROM STUDENT REPRESENTATIVE

I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES

I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The proceedings of this meeting are being recorded.

I.F. CHANGES AND DELETIONS

II. ACTION

II.A. ADMINISTRATION

II.A.1. Rescinding the Safe Return to In-Person Instruction and Continuity of Services Plan

Page 7

Board member Andrew Cruz recommends the Board of Education rescind the September 2, 2021 Safe Return to In-Person Instruction and Continuity of Services Plan effective immediately.

Motion ___ Second ___

Preferential Vote: ___

Vote: Yes ___ No ___

II.A.2. Waiver of GPA Requirement for Extracurricular Activities

Page 8

Board member Andrew Cruz recommends the Board of Education direct the Superintendent to implement a temporary GPA waiver for participation in extracurricular activities for the 2021/2022 school year.

Motion ___ Second ___

Preferential Vote: ___

Vote: Yes ___ No ___

II.B. BUSINESS SERVICES

II.B.1. 2021/2022 Second Interim Financial Report

Page 9

Recommend the Board of Education approve the 2021/2022 Second Interim Financial Report and authorize the President of the Board of Education and the Superintendent to sign the positive Certification of Financial Condition for the current and two subsequent fiscal years.

Motion ___ Second ___

Preferential Vote: ___

Vote: Yes ___ No ___

III. CONSENT

Motion ___ Second ___

Preferential Vote: ___

Vote: Yes ___ No ___

III.A. ADMINISTRATION

III.A.1. Minutes of the March 3, 2022 Regular Meeting

Page 10

Recommend the Board of Education approve the minutes of the March 3, 2022 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Page 16 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. Fundraising Activities

Page 17 Recommend the Board of Education approve/ratify the fundraising activities.

III.B.3. Donations

Page 19 Recommend the Board of Education accept the donations.

III.B.4. Legal Services

Page 21 Recommend the Board of Education approve payment for legal services to the law office of Tao Rossini, APC.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Cases 21/22-21 and 21/22-25

Page 22 Recommend the Board of Education approve student expulsion cases 21/22-21 and 21/22-25.

III.C.2. Student Readmission Case 19/20-19

Page 23 Recommend the Board of Education approve student readmission case 19/20-19.

III.C.3. School Sponsored Trips

Page 24 Recommend the Board of Education approve/ratify the following school-sponsored trips for Ayala HS, Chino HS, and Don Lugo HS.

III.C.4. New Board Policy 0420.5 Philosophy-Goals-Objectives and Comprehensive Plans—Multi-Lingual Academy Pathways (MAP)

Page 26 Recommend the Board of Education approve new Board Policy 0420.5 Philosophy-Goals-Objectives and Comprehensive Plans—Multi-lingual Academy Pathways (MAP).

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 29 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 30 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 33

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Resolution 2021/2022-66 for Authorization to Utilize Piggyback Contract

Page 35

Recommend the Board of Education adopt Resolution 2021/2022-66 for Authorization to Utilize Piggyback Contract.

III.D.5. Notice of Completion for CUPCCAA Project

Page 39

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Project.

III.D.6. Change Order and Notice of Completion for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 06-02)

Page 40

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 06-02).

III.D.7. Change Order and Notice of Completion for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 07-01)

Page 48

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 07-01).

III.D.8. Change Order and Notice of Completion for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 26-01)

Page 56

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 26-01).

III.D.9. Notice of Completion for Bid 20-21-12F, Safety and Security (Group 5)—Butterfield Ranch ES, Eagle Canyon ES, Hidden Trails ES, Walnut ES, and Wickman ES

Page 63

Recommend the Board of Education approve the Notice of Completion for Bid 20-21-12F, Safety and Security (Group 5)—Butterfield Ranch ES, Eagle Canyon ES, Hidden Trails ES, Walnut ES, and Wickman ES.

III.D.10. Approval of Member for the Measure G Bond Citizens' Oversight Committee in the Additional Category of Bonafide Taxpayer's Organization Representative

Page 64

Recommend the Board of Education approve Art Bennett to the Measure G Bond Citizens' Oversight Committee in the additional category of Bonafide Taxpayer's Organization representative.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 65

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claims

Page 70

Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

III.E.3. Student Teaching Agreement with United States University

Page 71

Recommend the Board of Education approve the student teaching agreement with United States University.

IV. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

V. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Andrew Cruz, Vice President, Board of Education
SUBJECT: RESCINDING THE SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN

=====

BACKGROUND

Throughout the COVID-19 pandemic, universal masking and vaccination mandates were used as strategies, amongst others, to mitigate the spread of COVID-19 and/or variants. As of February 28, 2022, the California Department of Public Health (CDPH) updated its Guidance for the Use of Face Masks to move from “requirements” to “strong recommendations” regardless of vaccination status. This included removing masking requirements for the general population in indoor settings effective March 1, 2022; and terminating the same for K-12 schools effective March 12, 2022. Again, a move from “requirements” to “strong recommendations,” only. As such, Board member Cruz believes the Board’s Safe Return to In-Person Instruction and Continuity of Services Plan is now redundant.

Board member Cruz submitted this agenda item in accordance with Board Bylaw 9322—Agenda/Meeting Materials.

RECOMMENDATION

Board member Andrew Cruz recommends the Board of Education rescind the September 2, 2021 Safe Return to In-Person Instruction and Continuity of Services Plan effectively immediately.

FISCAL IMPACT

None.

AC:pk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Andrew Cruz, Vice President, Board of Education
SUBJECT: WAIVER OF GPA REQUIREMENT FOR EXTRACURRICULAR ACTIVITIES

=====

BACKGROUND

At the March 3, 2022 meeting of the Board of Education, Board Vice President Andrew Cruz requested an action item regarding the waiver of the 2.0 grade point average (GPA) requirement for extracurricular activities.

Board policy 6145, Instruction, Extracurricular and Cocurricular Activities establishes, in part, eligibility requirements for students in grades 7 through 12 including the maintenance of a minimum 2.0 GPA on a 4.0 scale. Further, Education Code 35160.5 states in part, "...the governing board of a school district may adopt a policy that would allow a probationary period to exceed one semester in length through the completion of the 2020/2021 school year due to the impact of COVID-19." It is silent regarding the 2021/2022 school year.

The pandemic has been academically and emotionally disruptive to student achievement on a scale never seen before. As such, Mr. Cruz supports a temporarily GPA waiver to allow students who have fallen behind an opportunity to improve and/or restore their GPAs allowing participation in related activities. This waiver would be in effect for the 2021/2022 school year.

Board member Cruz submitted this agenda item in accordance with Board Bylaw 9322—Agenda/Meeting Materials.

RECOMMENDATION

Board member Andrew Cruz recommends the Board of Education direct the Superintendent to implement a temporary GPA waiver for participation in extracurricular activities for the 2021/2022 school year.

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: 2021/2022 SECOND INTERIM FINANCIAL REPORT

=====

BACKGROUND

Pursuant to Education Code 42131, twice each year, the Board of Education must certify to the County Office of Education and the California Department of Education that the District can meet its financial obligations for the current and two subsequent fiscal years.

The Second Interim Financial Report (submitted under separate cover) presents actual data as of January 31, 2022. This report must be approved and certified as positive, qualified, or negative by the Board of Education and submitted to the County Superintendent of Schools by March 15, 2022. The three certifications are defined as follows:

1. **A Positive Certification** means that a Local Education Agency (LEA) will meet its financial obligations for the current **and** two subsequent fiscal years.
2. **A Qualified Certification** means that an LEA may not meet its financial obligations for the current **or** two subsequent fiscal years.
3. **A Negative Certification** means that an LEA will not meet its financial obligations for the remainder of the fiscal year **or** for the subsequent fiscal year.

The Second Interim Report is being presented to the Board of Education for approval with a positive certification.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the 2021/2022 Second Interim Financial Report and authorize the President of the Board of Education and the Superintendent to sign the positive Certification of Financial Condition for the current and two subsequent fiscal years.

FISCAL IMPACT

Financial information presented for this Second Interim Report reflects a balanced budget for fiscal years 2021/2022, 2022/2023, and 2023/2024.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
March 3, 2022

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 5:15 P.M.

1. Roll Call

President Gagnier called to order the regular meeting of the Board of Education, Thursday, March 3, 2022, at 5:15 p.m. with Bridge, Cruz, Na, Schaffer, and Gagnier present in the quad area at Buena Vista Continuation HS.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Sandra H. Chen, Associate Superintendent, Business Services
Grace Park, Ed.D., Associate Superintendent, CIIS
Richard Rideout, Assistant Superintendent, Human Resources
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Gagnier adjourned to closed session at 4:15 p.m. regarding public employee appointment: junior high school assistant principal and high school assistant principals; conference with labor negotiators: A.C.T. and CSEA; and public employee performance evaluation: Superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Gagnier reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Na, Schaffer, and Gagnier present. The Board met in closed session from 5:00 p.m. to 5:24 p.m. regarding public employee appointment: junior high school assistant principal and high school assistant principals; conference with labor negotiators: A.C.T. and CSEA; and public employee performance evaluation: Superintendent.

The Board voted to appoint Amber Orttel-Parks as assistant principal of Cal Aero K-8 effective April 4, 2022, and Jonathan Cervantes as assistant principal of Chino HS effective March 18, 2022, by a unanimous vote of 5-0. No further action was taken that required public disclosure.

2. Pledge of Allegiance
Led by Kendall Hall.

I.C. STAFF REPORT

1. LCAP Annual Update-Implementation of the State Academic Standards
Dr. Grace Park, Associate Superintendent, CIIS, presented the report.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

Absent.

I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Brenda Walker, A.C.T. President, thanked all staff for what they have done over the last two years during the pandemic; said educators are not policy makers, but policy implementors; said educators are exhausted and overwhelmed; spoke about what educators desire for students; and said she is proud to call herself the president of all A.C.T. members who she serves.

Danny Hernandez, CSEA President, spoke about the open and collaborative relationship with the District; asked that everyone remember we are living through a once in a lifetime situation; spoke about people experiencing personal stresses in life; said many classified staff have recently been discipline or reprimanded and asked for empathy; spoke about Article 1 of the CBA; and thanked the District for Literacy Week information.

Barbara Bearden, CHAMP President, spoke about last week's Student Government Day event; spoke about Read Across America activities; and encouraged administrators and the community to support the upcoming Julie Gobin Memorial Hit the Greens for Scholarships Golf Tournament.

I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

Kendall Hall, Jacob Costa, Malia Kesler, Parent Advocacy of Chino Valley, Arianna Minter, Chris Shaw, Sonja Shaw, Krystal Barret, Misty Startup, Megahnn Long, Diane Hart, Kylene Valles, Cindy Foisy, Casandra Sanchez, Alicia Rodriguez, and Kelly Brock-Maxwell regarding COVID-19 related concerns; and Juli Santorsola regarding Woodcrest JHS band.

I.G. CHANGES AND DELETIONS

None.

II. ACTION**II.A. ADMINISTRATION**

- II.A.1. 2022 California School Boards Association Delegate Assembly Election**
Moved (Bridge) seconded (Schaffer) motion carried (3-2, Cruz and Na voted no) to cast votes for Heather Allgood, Christina Cameron-Otero, Barbara Dew, Cindy Gardner, James O'Neill, and Scott Wyatt to the California School Boards Associations Delegate Assembly, subregion 16-B, for a term beginning April 1, 2022, through March 31, 2024.

II.B. HUMAN RESOURCES

- II.B.1. Resolution 2021/2022-65, Notice of Layoff of Certain Classified Staff Pursuant to Education Code 45117 and 45298**
Moved (Schaffer) seconded (Bridge) carried unanimously (5-0) to adopt Resolution 2021/2022-65, Notice of Layoff of Certain Classified Staff Pursuant to Education Code 45117 and 45298.
- II.B.2. Revisions to the Classified Management Salary Schedule**
Moved (Bridge) seconded (Schaffer) carried unanimously (5-0) to approve the revisions to the Classified Management Salary Schedule.

III. CONSENT

Christina Gagnier pulled for separate action Item III.D.2. Moved (Na) seconded (Bridge) carried unanimously (5-0) to approve the consent items.

III.A. ADMINISTRATION

- III.A.1. Minutes of the February 17, 2022 Regular Meeting**
Approved the minutes of the February 17, 2022 regular meeting.

III.B. BUSINESS SERVICES

- III.B.1. Warrant Register**
Approved/ratified the warrant register.
- III.B.2. Fundraising Activities**
Approved/ratified the fundraising activities.

III.B.3. Donations

Accepted the donations.

III.B.4. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. School Sponsored Trips

Approved/ratified the following school-sponsored trips for Ayala HS and Chino Hills HS.

III.C.2. Science Textbook Adoption for Grades K through 12

Approved the following instructional materials for science textbook adoption for grades K through 12.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Moved (Na) seconded (Bridge) motion carried (4-0-1, Gagnier recused herself) to approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Resolution 2021/2022-64, Authorization to Utilize a Piggyback Contract

Adopted Resolution 2021/2022-64, Authorization to Utilize a Piggyback Contract.

III.D.5. Change Order and Notice of Completion for CUPCCAA Projects

Approved the Change Order and Notice of Completion for CUPCCAA Projects.

III.D.6. Change Order for Bid 21-22-01F, District-Wide Asphalt Repairs

Approved the Change Order for Bid 21-22-01F, District-Wide Asphalt Repairs.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items.

III.E.2. Rejection of Claims

Rejected the claims and referred them to the District's insurance adjuster.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. New Board Policy and Administrative Regulation 0420.5 Philosophy-Goals-Objectives and Comprehensive Plans—Multi-Lingual Academy Pathways (MAP)

Received for information new Board Policy and Administrative Regulation 0420.5 Philosophy-Goals-Objectives and Comprehensive Plans—Multi-Lingual Academy Pathways (MAP).

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Joe Schaffer thanked students, District staff, and partnering agencies who participated in Student Government Day activities; and congratulated the Chino Hills HS girls' water polo team for winning the CIF Southern Section championship for their division.

Don Bridge congratulated everyone who participated in the Student Government Day activity; said he attended the city of Chino State of the City luncheon; and congratulated the Chino Hills HS girls' water polo team.

James Na thanked parents and students for attending the meeting; asked Dr. Enfield to contact Preserve parent Kelly Smith regarding a concern over the mask mandate and treatment her daughter received; thanked Mrs. Bell, music teacher, for serving students, and said he wants to make sure music programs continue to be available; spoke about Martin Luther King, Jr., and what he did for others to enhance moral values; and thanked parents for the work they are doing to protect our children.

Andrew Cruz read a letter of support from a 93-year-old gentlemen who heard about student Kendall Hall on her stance against mandates; spoke about the book The Great Reset; spoke about various bills that could negatively impact parental involvement with their children, and mandating vaccines; shared information regarding the March 5, 2022 event at Chino Airport geared for children regarding the history of planes; spoke about CNBC reporting that Pfizer's COVID-19 vaccine is only 12% effective against Omicron in kids 5-11; spoke about adverse side effects related to vaccine trials; spoke about inconsistent mask guidelines; shared information from people he has met who received the COVID-19 vaccine and the adverse effects; spoke about the marginalization of

women, and said Sonja Shaw is a true feminist; and requested several agenda items to be placed on the next agenda; and announced the Chino DairyAire 5K Run/Walk scheduled for March 5, 2022.

Superintendent Enfield made no comment.

President Gagnier announced that the Chino Valley Chamber of Commerce is hosting its Salute to Public Safety on March 23 and said details are available on their website.

VI. ADJOURNMENT

President Gagnier adjourned the regular meeting of the Board of Education at 7:37 p.m.

Christina Gagnier, President

James Na, Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$13,108,569.80 to all District funding sources.

NE:SHC:LP:if

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:if

CHINO VALLEY UNIFIED SCHOOL DISTRICT
March 17, 2022

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Liberty ES</u>		
ASB - Kindergarten	Drive-A-Thon	3/18/22 - 4/15/22
<u>Rhodes ES</u>		
Pep Club	Panera Family Fun Night	3/22/22
Pep Club	Chipotle Family Fun Day	4/12/22
<u>Rolling Ridge ES</u>		
PTA	Juice It Up	3/23/22
PTA	Believe Kids Catalog Sales	4/4/22 - 4/15/22
PTA	Baskin-Robbins Dine Out	4/27/22
<u>Cal Aero K-8</u>		
Flight Crew	Scholastic Book Fair	3/21/22 - 3/25/22
<u>Ayala HS</u>		
ASB - Bulldog Times	7 Leaves	3/18/22
Band & Color Guard Boosters	Scripts	3/18/22 - 4/5/22
ASB - Find Kind Club	Think n Local	3/18/22 - 4/10/22
Band & Color Guard Boosters	Family Portraits	3/18/22 - 5/1/22
Band & Color Guard Boosters	Senior Banners	3/18/22 - 5/1/22
ASB - Find Kind Club	Ding Tea	3/23/22
ASB - Step by Step Club	Lemonade for LA	3/24/22 - 3/25/22
ASB - Girls' Tennis	Think n Local	4/1/22 - 4/22/22
Band & Color Guard Boosters	Travel Grams	4/1/22 - 4/30/22
ASB - AVID	Chipotle Evening Dine Out	4/6/22
Football Boosters	Clothing Drive	4/16/22
<u>Chino Hills HS</u>		
Dance Boosters	Think n Local	3/18/22 - 4/8/22
General Boosters	Snap! Raise	3/18/22 - 4/17/22
Aquatics Boosters	Swim Meet Concessions	3/23/22 - 4/13/22
Aquatics Boosters	Think n Local	3/25/22 - 4/15/22
ASB - Link Crew	7 Leaves	4/8/22
Music Boosters	Paint N Jazz	5/6/22

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:if

CHINO VALLEY UNIFIED SCHOOL DISTRICT
March 17, 2022

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Chino HS</u>		
Adriana Cardenas-Isley	Cash	\$300.00
<u>Don Lugo HS</u>		
Danira Lopez Obeso	Cash	\$50.00
Regal Packaging, Inc.	Cash	\$200.00
Sports Booster Club, Inc.	Cash	\$1,125.00
Sports Booster Club, Inc.	Cash	\$2,220.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
 Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2021/2022 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	-	-	\$107,050.31
Margaret A. Chidester & Associates	-	-	\$135,498.15
Tao Rossini, APC	January	\$18,941.25	\$ 92,177.45
Fagen, Friedman & Fulfroost	-	-	-
	Total	\$18,941.25	\$334,725.91

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law office of Tao Rossini, APC.

FISCAL IMPACT

\$18,941.25 to the General Fund.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services
SUBJECT: STUDENT EXPULSION CASES 21/22-21 AND 21/22-25

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student’s presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 21/22-21 and 21/22-25.

FISCAL IMPACT

None.

NE:GP:SJ:ss

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT READMISSION CASE 19/20-19

=====

BACKGROUND

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student’s rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit their recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve student readmission case 19/20-19.

FISCAL IMPACT

None.

NF:GP:SJ:ss

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: SCHOOL-SPONSORED TRIPS

=====

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Ayala HS Event: CASL Student Conference Place: Ontario, CA Chaperone: 7 students/2 chaperones	April 2-4, 2022	Cost: \$295.00 per student Funding Source: Parents
Site: Ayala HS Event: WGI Percussion Championships Place: Dayton, OH Chaperone: 46 students/6 chaperones	April 19-25, 2022	Cost: \$1,755.00 per student Funding Source: Parents
Site: Ayala HS Event: Ojai Tennis Tournament Place: Ojai, CA Chaperone: 2 students/1 chaperone	April 20-21, 2022	Cost: \$50.00 per student Funding Source: Parents
Site: Chino HS Event: Phoenix WGI Regional Place: Waddell, AZ Chaperone: 20 students/5 chaperones	March 11-13, 2022	Cost: \$450.00 per student Funding Source: Parents and fundraising

Site: Don Lugo HS Event: USA Nationals Place: Anaheim, CA Chaperone: 17 students/3 chaperones	March 25-26, 2022	Cost: \$130.00 per student Funding Source: Parents and fundraising
Site: Don Lugo HS Event: State FFA Leadership Conference Place: Sacramento, CA Chaperone: 17 students/4 chaperones	March 25-29, 2022	Cost: \$400.00 per student Funding Source: Parents and fundraising

FISCAL IMPACT

None.

NE:GP:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
Stacy Ayers-Escarcega, Ed.D., Director, Access and Equity
SUBJECT: NEW BOARD POLICY 0420.5 PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS – MULTI-LINGUAL ACADEMY PATHWAYS (MAP)

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy 0420.5 Philosophy-Goals-Objectives and Comprehensive Plans – Multi-lingual Academy Pathways (MAP) has been created to reflect new and updated programs and current District practice.

New Board Policy 0420.5 Philosophy-Goals-Objectives and Comprehensive Plans – Multi-lingual Academy Pathways (MAP) supports the establishment of the Multi-lingual Academy Pathways (MAP) program, which provides an opportunity for students to gain or maintain proficiency and literacy in another language in addition to English. The vision of the MAP program is to educate students to become academically successful, bilingual, biliterate, and culturally diverse. Policy includes, but is not limited to, information and criteria for enrollment; application submission; and the selection process. This item was presented to the Board of Education on March 3, 2022, as information.

New language is provided in UPPER CASE.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve new Board Policy 0420.5 Philosophy-Goals-Objectives and Comprehensive Plans – Multi-lingual Academy Pathways (MAP).

FISCAL IMPACT

None.

MULTI-LINGUAL ACADEMY PATHWAYS (MAP)

THE BOARD OF EDUCATION SUPPORTS THE ESTABLISHMENT OF THE MULTI-LINGUAL ACADEMY PATHWAYS (MAP) PROGRAM. THE MAP PROGRAM PROVIDES AN OPPORTUNITY FOR STUDENTS TO GAIN OR MAINTAIN PROFICIENCY AND LITERACY IN ANOTHER LANGUAGE IN ADDITION TO ENGLISH. STUDENTS WILL BECOME BILINGUAL AND BILITERATE IN ENGLISH AND A TARGET LANGUAGE, AND WILL ALSO DEVELOP POSITIVE SELF-ESTEEM, CULTURAL AWARENESS AND SENSITIVITY, CAREER SKILLS, AND A GREATER CAPACITY FOR ABSTRACT THOUGHT. OUR GOALS FOR OUR STUDENTS ENROLLED IN MAP INCLUDES SHOWING ACADEMIC ACHIEVEMENT AT OR ABOVE GRADE LEVEL IN ALL CONTENT AREAS, EXPECTING HIGH LEVELS OF PROFICIENCY IN THEIR PRIMARY LANGUAGE AND A SECOND LANGUAGE, AND DISPLAYING POSITIVE SELF-ESTEEM, CULTURAL AWARENESS, AND SENSITIVITY.

VISION STATEMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT MULTILINGUAL ACADEMY PATHWAYS VISION IS TO EDUCATE STUDENTS TO BECOME ACADEMICALLY SUCCESSFUL, BILINGUAL, BILITERATE, AND CULTURALLY DIVERSE.

MISSION STATEMENT

THE MISSION OF MAP IS TO IMPLEMENT HIGH QUALITY LANGUAGE PROGRAMS THAT EMPHASIZES ACADEMIC ACHIEVEMENT IN VARIOUS LANGUAGES.

- A. EACH MAP DUAL LANGUAGE IMMERSION PROGRAM FOLLOWS THE 90/10 DUAL LANGUAGE IMMERSION MODEL.
- B. MAP SECOND LANGUAGE INSTRUCTION WILL BEGIN IN ELEMENTARY AND CONTINUE IN THE MIDDLE AND HIGH SCHOOL.
- C. STUDENTS FROM THROUGHOUT THE DISTRICT MAY APPLY FOR THE PROGRAM THROUGH THE OPEN ENROLLMENT PROCESS. ENROLLMENT WILL BE DETERMINED BY A LOTTERY SYSTEM. PRIORITIES APPLY AS OUTLINED IN THE DUAL LANGUAGE IMMERSION PROGRAMS ENROLLMENT PROCESS ADMINISTRATIVE REGULATION 0420.5.
- D. STUDENTS FROM OUTSIDE THE DISTRICT MAY APPLY FOR THE PROGRAM. ENROLLMENT WILL BE DETERMINED THROUGH THE INTER-DISTRICT TRANSFER POLICY AND PRECEDURES. PRIORITIES APPLY AS OUTLINED IN THE DUAL LANGUAGE IMMERSION PROGRAMS ENROLLMENT PROCESS ADMINISTRATIVE REGULATION 0420.5.

MULTI-LINGUAL ACADEMY PATHWAYS (MAP) (CONT.)

E. MAP PROGRAM WILL BE SUBJECT TO ALL FEDERAL AND STATE LAWS, AS WELL AS DISTRICT POLICIES AND REGULATIONS.

F. THE SUPERINTENDENT OR DESIGNEE IS CHARGED WITH ESTABLISHING, STAFFING, AND ADMITTING STUDENTS TO THE MAP PROGRAM.

Chino Valley Unified School District
POLICY ADOPTED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$710,403.22 to all District funding sources.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====
BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:AGH:pw

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2122-154 Beyond Technology Education, Inc. To provide professional development for Loving Savior through equitable services. Submitted by: Access and Equity Duration of Agreement: March 18, 2022 - June 30, 2025	Contract amount: \$8,698.80 Funding source: Title II
CIIS-2122-155 Level Learning. To provide common core materials for dual language immersion. Submitted by: Access and Equity Duration of Agreement: March 18, 2022 - June 30, 2023	Contract amount: \$4,800.00 Funding source: LCAP
CIIS-2122-156 Yale University. To provide online professional development and training. Submitted by: Ramona JHS Duration of Agreement: April 4, 2022 - May 13, 2022	Contract amount: \$8,000.00 Funding source: Title I
CIIS-2122-157 You Consulting, Inc. To provide Mandarin Chinese curriculum and teacher support for dual language immersion. Submitted by: Access and Equity Duration of Agreement: March 18, 2022 - June 30, 2023	Contract amount: \$49,400.00 Funding source: Title IV

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2122-048 R.M. Byrd and Associates, Inc. To provide structural engineering consultant services. Submitted by: Maintenance and Operations Duration of Agreement: February 1, 2022 - June 30, 2023	Contract amount: Per rate sheet Funding source: General Fund
F-2122-049 Transfinder Corporation. To provide annual support, cloud hosting, bus routing, and billing. Submitted by: Transportation Duration of Agreement: February 28, 2022 - February 27, 2023	Contract amount: \$13,450.00 Funding source: General Fund

HUMAN RESOURCES	FISCAL IMPACT
HR-2122-023 SPSG, Inc. (COPS GRANT). To provide Federal grant for school violence prevention program. Submitted by: Risk Management Duration of Agreement: February 3, 2022 - September 30, 2024	Contract amount: \$156,000.00 Funding source: US Department of Justice, Bureau of Justice COPS Grant
HR-2122-024 Interquest Group Inc. To provide canine detection services for junior high and high school sites. Submitted by: Risk Management Duration of Agreement: February 1, 2022 - June 30, 2022	Contract amount: \$25,600.00 Funding source: General Fund

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS	FISCAL IMPACT
SBCSS 21/22/0839 San Bernardino County Superintendent of Schools. To provide oversight and fiscal support of the Boy's Republic HS program. Submitted by: Access and Equity Duration of Agreement: July 1, 2021 - June 30, 2022	Contract amount: \$200,000.00 Funding source: Title I

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
<p>CIIS-2122-015 Aeries (Student Information System). To provide upgraded Aeries communications package. Submitted by: Technology Duration of Agreement: February 1, 2022 - June 30, 2022 Original Agreement Board Approved: May 6, 2021</p>	<p>Contract amount: Increase from \$42,707.81 to \$56,943.75 for upgraded package Funding source: General Fund</p>
<p>CIIS-2122-096 CSM Consulting, Inc. To provide District e-rate compliance services. Submitted by: Technology Duration of Agreement: July 1, 2021 - June 30, 2023 Original Agreement Board Approved: July 16, 2020</p>	<p>Contract amount: Increase from \$20,000.00 to \$40,000.00 for additional year of e-rate service Funding source: General Fund</p>
<p>F-1617-007 WLC Architects, Inc. To provide architectural services. Submitted by: Facilities, Planning, and Operations Duration of Agreement: March 18, 2022 - June 30, 2022 Original Agreement Board Approved: April 20, 2017</p>	<p>Contract amount: By project authorization Name change to PBK Architects Funding source: Various</p>

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY
March 17, 2022**

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Dell	50020	Special Ed.
Computer	Dell	23933	Special Ed.
Computer	Dell	53918	Special Ed.
Computer	Dell	53924	Special Ed.
Computer	Dell	53929	Special Ed.
Computer	Dell	60269	Special Ed.
Computer	Dell	60271	Special Ed.
Computer	Dell		Chaparral ES
Monitor	Dell		Chaparral ES
Keyboards (2)	Dell		Chaparral ES
Mouse	Dell		Chaparral ES
Soundbar	Dell		Chaparral ES
Electric Skillets (8)	120v 1300w	7H0015-04B	Chino Hills HS
Cups (20)			Chino Hills HS
Panini Press-Small	CV-0023		Chino Hills HS
Panini Press-Large	25450	A3270AX	Chino Hills HS
Dry Containers (5)		D682045	Chino Hills HS
Nonstick Pans (6)			Chino Hills HS
Electric Mixer	KitchenAid	W00521488	Chino Hills HS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: RESOLUTION 2021/2022-66 FOR AUTHORIZATION TO UTILIZE PIGGYBACK CONTRACT

=====

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor	Description	Term
2021/2022-66	California Multiple Award Schedule (CMAS) 4-21-03-1026	IDSC Holdings, LLC	Snap on Industrial Automotive Equipment, Automotive Test Equipment, Hand Tools, and Power Tools	3/24/2021-9/8/2024

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2021/2022-66 for Authorization to Utilize Piggyback Contract.

FISCAL IMPACT

Unknown.

NE:GJS:AGH:pw

**Chino Valley Unified School District
Resolution 2021/2022-66
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-21-03-1026 With IDSC Holdings, LLC
to Purchase Snap on Industrial Automotive Equipment, Automotive Test
Equipment, Hand Tools, and Power Tools
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure snap on industrial automotive equipment, automotive test equipment, hand tools, and power tools for the District;

WHEREAS, CMAS currently has a piggyback contract, 4-21-03-1026, in accordance with Public Contract Code 20118 with IDSC Holdings, LLC, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of snap on industrial automotive equipment, automotive test equipment, hand tools, and power tools through the piggyback contract procured by the CMAS 4-21-03-1026.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of snap on industrial automotive equipment, automotive test equipment, hand tools, and power tools through the piggyback contract originally procured by the CMAS 4-1-03-1026 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of snap on industrial automotive equipment, automotive test equipment, hand tools, and power tools in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-21-03-1026.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of March 24, 2021, for the term ending September 8, 2024.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 17th day of March 2022 by the following vote:

Bridge	_____
Cruz	_____
Na	_____
Schaffer	_____
Gagnier	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECT

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the project listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2022-35	District Office Lighting Replacement	RDM Electric Company, Inc.	\$24,765.00	N/A	\$24,765.00	01

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Alex Rivera, Supervisor and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this project.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Project.

FISCAL IMPACT

\$24,765.00 to General Fund 01.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID 19-20-31F, CANYON HILLS JHS AND TOWNSEND JHS ALTERATIONS (BP 06-02)

=====

BACKGROUND

On July 16, 2020, the Board of Education awarded Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 06-02) to K & Z Cabinets Co., Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2-Canyon Hills JHS	K & Z Cabinets Co., Inc.	(\$33,168.00)
	Bid Amount:	\$796,320.00
	Revised Total Project Amount:	\$763,152.00
	Retention Amount:	\$38,157.60

Change Order	Contractor	Amount
2-Townsend JHS	K & Z Cabinets Co., Inc.	(\$36,407.00)
	Bid Amount:	\$839,910.00
	Revised Total Project Amount:	\$803,503.00
	Retention Amount:	\$40,175.15

Change order #1 results in no change to the construction cost or contract time; only rephases building construction within contract time. Change order #2 results in a net decrease of \$69,575.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on September 30, 2021.

Documentation indicating satisfactory completion and compliance with specification has been obtained from the following individuals: Kirk Jesse, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong Construction/Project Manager; and Cesar Portugal, Construction Coordinator.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

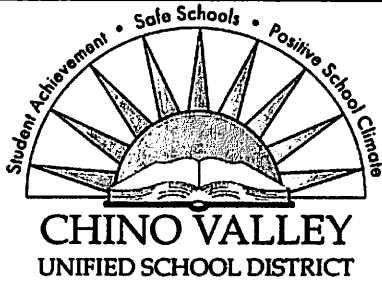
RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 06-02).

FISCAL IMPACT

(\$69,575.00) to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT
Facilities, Planning and Operations Division
5130 Riverside Drive
Chino, CA 91710
Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 9/1/20 BID #: 19-20-31F CHANGE ORDER: 001

PROJECT: Canyon Hills & Townsend Junior High School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: BP#06-02 CONTRACTOR: K&Z Cabinets Co., Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Canyon Hills Jr. High School

DSA Application #A04-117236 / DSA File #36-11

ITEM NO. 1:	Description:	Phase 2 - Building A, B & Site Work Schedule Resequencing
	Reason:	Resequencing of Building A Specialty Classrooms, Building B Lockers Rooms/Classrooms and Concrete & Fencing Sitework to Phase 2 of Construction Schedule as noted on Canyon Hills JHS Project Schedule dated 8/21/20 and Phasing Plan dated 8/21/20.
	Document Ref:	Change Order Request No. C-001 (PCO No. C-006)
	Requested by:	District
	Change in Contract Sum:	\$0.00 / ADD
	Time Extension:	0 Calendar days

Townsend Jr. High School

DSA Application #A04-117235 / DSA File #36-11

ITEM NO. 1:	Description:	Phase 2 - Building A, B & Site Work Schedule Resequencing
	Reason:	Resequencing of Building A Specialty Classrooms, Building B Lockers Rooms/Classrooms and Concrete & Fencing Sitework to Phase 2 of Construction Schedule as noted on Townsend JHS Project Schedule dated 8/21/20 and Phasing Plan dated 8/21/20.
	Document Ref:	Change Order Request No. T-001 (PCO No. T-006)

Requested by: District
 Change in Contract Sum: \$0.00 / ADD
 Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Canyon Hills JHS	\$796,320.00	\$0.00	\$0.00	\$796,320.00
Townsend JHS	\$839,910.00	\$0.00	\$0.00	\$839,910.00
Total	\$1,636,230.00	\$0.00	\$0.00	\$1,636,230.00

CONTRACT SUMMARY

The original contract amount was: \$1,636,230.00

Net previous change order amount(s): \$0.00

The contract amount will be increased/decreased by this Change Order: \$0.00

The new contract amount including this change order will be: \$1,636,230.00

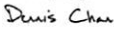


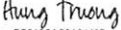
The original contract completion date: 01/14/22

The contract time will be increased/decreased by days: 0

The date of completion as a result of this Change Order is: 01/14/22

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVED BY:

DocuSigned by:  K&Z Cabinets Co., Inc. (Contractor)	Dennis Chan President	09/30/2020 19:55 PDT Date
DocuSigned by:  WLC Architects Inc. (Architect)	Jim DiCamillo / President	09/30/2020 20:04 PDT Date
DocuSigned by:  DSA Inspector of Record	Kirk Jesse / Inspector of Record	10/01/2020 09:06 PDT Date
DocuSigned by:  Construction Manager (CW Driver)	Hung Truong / Senior Project Manager	10/01/2020 09:28 PDT Date

 Authorized Department Head (if applicable) Signature Date

 Director, Technology (if applicable) Signature Date

Cesar Portugal
 CVUSD Project Manager


 Signature

3/1/22
 Date

Beverly Beemer
 Director, Planning (if applicable)


 Signature

3/1/2022
 Date

Greg Stachura
 Owner (Authorized Agent)


 Signature

3/1/22
 Date



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 2/23/22 BID/ CUPCAA #: 19-20-31F Change Order #: 002
 Project Title: Canyon Hills & Townsend Junior High School Modernization Projects – Alterations
 Owner: Chino Valley Unified School District DSA Application #: #A04-117236 / #A04-117235 DSA File #: #36-11
 Architect: PBK-WLC Architects Inc. Contractor: K&Z Cabinets Co., Inc. (BP 06-02)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Canyon Hills Jr. HS - Reconcile Unforeseen Conditions Allowance
 Reason: Reconcile Unused Unforeseen Conditions Allowance for BP 06-02.
 Document Ref: Change Order Request No. C-021 (PCO No. C-339)
 Requested by: District
 Change in Contract Sum: (\$33,168.00) / DEDUCT
 Time Extension: 0 Calendar Days

ITEM NO. 2: Description: Townsend Jr. HS - Reconcile Unforeseen Conditions Allowance
 Reason: Reconcile Unused Unforeseen Conditions Allowance for BP 06-02.
 Document Ref: Change Order Request No. T-022 (PCO No. T-348)
 Requested by: District
 Change in Contract Sum: (\$36,407.00) / DEDUCT
 Time Extension: 0 Calendar Days


END OF CHANGE ORDER NO. 002 ITEMS

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Canyon Hills Jr. HS	\$796,320.00	\$0.00	(\$33,168.00)	\$763,152.00
Townsend Jr. HS	\$839,910.00	\$0.00	(\$36,407.00)	\$803,503.00
Totals:	\$1,636,230.00	\$0.00	(\$69,575.00)	\$1,566,655.00

CONTRACT SUMMARY

The original contract amount was:	\$1,636,230.00
Previously approved change order amount(s):	\$0.00
The contract amount will be decreased by this Change Order:	(\$69,575.00)
The new contract amount including this change order will be:	\$1,566,655.00

The original contract completion date:	01/14/2022	
The contract time will be increased/decreased by days:	0 Days	
The date of completion as a result of this Change Order is:	01/14/2022	

APPROVED BY:

<u>Dennis Chan</u>	 32CAA78000794D7...	02/25/2022 13:10 PST
Contractor – K&Z Cabinets Co., Inc.	Signature	Date
<u>Kirk Jesse</u>	 F32A6F0311EA4FE...	02/25/2022 17:10 PST
Knowland Construction Services DSA Inspector of Record (if applicable)	Signature	Date
<u>Jim DiCamillo</u>	 896FFF2E3A634DB...	02/25/2022 13:23 PST
PBK-WLC Architects Architect / Engineer (if applicable)	Signature	Date
<u>Hung Truong</u>	 DB919CAC3A0446B...	02/25/2022 13:19 PST
CW Driver Inc. Construction Manager / Project Manager	Signature	Date
<u>Authorized Department Head (if applicable)</u>	Signature	Date
<u>Director, Technology (if applicable)</u>	Signature	Date
<u>Cesar Portugal</u>		3/1/22
CVUSD Project Manager	Signature	Date
<u>Beverly Beemer</u>		3/1/2022
Director, Planning (if applicable)	Signature	Date

Greg Stachura
Owner (Authorized Agent)

Signature



Date

3/1/22

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID 19-20-31F, CANYON HILLS JHS AND TOWNSEND JHS ALTERATIONS (BP 07-01)

=====

BACKGROUND

On July 16, 2020, the Board of Education awarded Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 07-01) to Danny Letner, Inc. dba Letner Roofing Company. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2-Canyon Hills JHS	Danny Letner, Inc. dba Letner Roofing Company	(\$24,328.00)
	Bid Amount:	\$131,000.00
	Revised Total Project Amount:	\$106,672.00
	Retention Amount:	\$5,333.60

Change Order	Contractor	Amount
2-Townsend JHS	Danny Letner, Inc. dba Letner Roofing Company	(\$23,054.00)
	Bid Amount:	\$132,500.00
	Revised Total Project Amount:	\$109,446.00
	Retention Amount:	\$5,472.30

Change order #1 results in no change to the construction cost or contract time; only rephases building construction within contract time. Change order #2 results in a net decrease of \$47,382.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on September 30, 2021.

Documentation indicating satisfactory completion and compliance with specification has been obtained from the following individuals: German Gonzalez, contractor; Kirk Jesse, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong Construction/Project Manager; and Cesar Portugal, Construction Coordinator.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 07-01).

FISCAL IMPACT

(\$47,382.00) to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 02/22/2022 BID/ CUPCAA #: 19-20-31F Change Order #: 001
Project Title: Canyon Hills & Townsend Junior High School Modernization Projects – Alterations
Owner: Chino Valley Unified School District DSA Application #: #A04-117236 / #A04-117235 DSA File #: #36-11
Architect: PBK-WLC Architects Contractor: Danny Letner Inc. dba Letner Roofing Company (BP 07-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Canyon Hills Jr. HS - Phase 2 - Building A, B & Site Work Schedule Resequencing
Reason: Resequencing of Building A Specialty Classrooms, Building B Lockers Rooms/Classrooms and Concrete & Fencing Sitework to Phase 2 of Construction Schedule as noted on Canyon Hills JHS Project Schedule dated 8/21/20 and Phasing Plan dated 8/21/20.
Document Ref: Change Order Request No. C-001 (PCO No. C-006)
Requested by: District
Change in Contract Sum: \$0.00 / ADD
Time Extension: 0 Calendar Days ⁰⁶66

ITEM NO. 2: Description: Townsend Jr. HS - Phase 2 - Building A, B & Site Work Schedule Resequencing
Reason: Resequencing of Building A Specialty Classrooms, Building B Lockers Rooms/Classrooms and Concrete & Fencing Sitework to Phase 2 of Construction Schedule as noted on Townsend JHS Project Schedule dated 8/21/20 and Phasing Plan dated 8/21/20.
Document Ref: Change Order Request No. No. T-001 (PCO No. T-006)
Requested by: District
Change in Contract Sum: \$0.00 / ADD
Time Extension: 0 Calendar Days ⁰⁶66

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Canyon Hills Jr. HS	\$131,000.00	\$0.00	\$0.00	\$131,000.00
Townsend Jr. HS	\$132,500.00	\$0.00	\$0.00	\$132,500.00
Totals:	\$263,500.00	\$0.00	\$0.00	\$263,500.00

CONTRACT SUMMARY

The original contract amount was: \$263,500.00

Previously approved change order amount(s): \$0.00

The contract amount will be **increased** by this Change Order: \$0.00


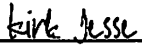
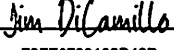
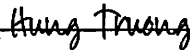
The new contract amount including this change order will be: \$263,500.00

The original contract completion date: 01/14/2022

The contract time will be increased/decreased by days: 0 Days

The date of completion as a result of this Change Order is: 01/14/2022

APPROVED BY:

German Gonzalez AVP <hr/> Contractor – Letner Roofing Company	DocuSigned by:  <hr/> F834730DFA0F4DC... Signature	02/25/2022 13:24 PST <hr/> Date
Kirk Jesse Knowland Construction Services <hr/> DSA Inspector of Record (if applicable)	DocuSigned by:  <hr/> F32A6F0311EA4FE... Signature	02/25/2022 17:10 PST <hr/> Date
Jim DiCamillo PBK-WLC Architects <hr/> Architect / Engineer (if applicable)	DocuSigned by:  <hr/> F3FE0739102D48D... Signature	02/25/2022 13:37 PST <hr/> Date
Hung Truong CW Driver Inc. <hr/> Construction/Project Manager	DocuSigned by:  <hr/> DB919CAC3A0446B... Signature	02/25/2022 13:25 PST <hr/> Date

Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Cesar Portugal CVUSD Project Manager		3/1/22
Beverly Beemer Director, Planning (if applicable)		3/1/2022
Greg Stachura Owner (Authorized Agent)		3/1/22



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 02/22/2022 BID/ CUPCAA #: 19-20-31F Change Order #: 002
 Project Title: Canyon Hills & Townsend Junior High School Modernization Projects – Alterations
 Owner: Chino Valley Unified School District DSA Application #: #A04-117236 / #A04-117235 DSA File #: #36-11
 Architect: PBK-WLC Architects Contractor: Danny Letner Inc. dba Letner Roofing Company (BP 07-01)-

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Canyon Hills Jr. HS - Reconcile Canyon Hills Unused Unforeseen Conditions Allowance

Reason: Reconcile unused portion of Unforeseen Conditions Allowance included in base bid for BP 07-01 at Canyon Hills Jr. HS.

Document Ref: Change Order Request No. C-022 (PCO No. C-341)

Requested by: District

Change in Contract Sum: (\$24,328.00) / DEDUCT

Time Extension: 0 Calendar Days DS
GG

ITEM NO. 2: Description: Townsend Jr. HS - Reconcile Townsend Unused Unforeseen Conditions Allowance

Reason: Reconcile unused portion of Unforeseen Conditions Allowance included in base bid for BP 07-01 at Townsend Jr. HS.

Document Ref: Change Order Request No. No. T-001 (PCO No. T-006)

Requested by: District

Change in Contract Sum: (\$23,054.00) / DEDUCT

Time Extension: 0 Calendar Days DS
GG

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Canyon Hills Jr. HS	\$131,000.00	\$0.00	(\$24,328.00)	\$106,672.00
Townsend Jr. HS	\$132,500.00	\$0.00	(\$23,054.00)	\$109,446.00
Totals:	\$263,500.00	\$0.00	(\$47,382.00)	\$216,118.00

CONTRACT SUMMARY

The original contract amount was:	\$263,500.00
Previously approved change order amount(s):	\$0.00
The contract amount will be decreased by this Change Order:	(\$47,382.00)
The new contract amount including this change order will be:	\$216,118.00
The original contract completion date:	01/14/2022
The contract time will be increased/decreased by days:	0 Days
The date of completion as a result of this Change Order is:	01/14/2022

DS
GG

APPROVED BY:


German Gonzalez AVP Contractor – Letner Roofing Company	DocuSigned by: <i>German Gonzalez</i> F834730DFA0F4DC... Signature	02/25/2022 13:25 PST Date
Kirk Jesse Knowland Construction Services DSA Inspector of Record (if applicable)	DocuSigned by: <i>Kirk Jesse</i> F32A8F0311EA4FE... Signature	02/25/2022 17:09 PST Date
Jim DiCamillo PBK-WLC Architects Architect / Engineer (if applicable)	DocuSigned by: <i>Jim DiCamillo</i> F3FE0739102D48D... Signature	02/25/2022 13:37 PST Date
Hung Truong CW Driver Inc. Construction/Project Manager	DocuSigned by: <i>Hung Truong</i> DB918CAC3A0448B... Signature	02/25/2022 13:27 PST Date
Authorized Department Head (if applicable)	Signature	Date

Director, Technology (if applicable)

Signature

Date

Cesar Portugal
CVUSD Project Manager



Signature

3/1/22

Date

Beverly Beemer
Director, Planning (if applicable)



Signature

3/1/2022

Date

Greg Stachura
Owner (Authorized Agent)



Signature

3/1/22

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID 19-20-31F, CANYON HILLS JHS AND TOWNSEND JHS ALTERATIONS (BP 26-01)

=====

BACKGROUND

On July 16, 2020, the Board of Education awarded Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 26-01) to Rancho Pacific Electric Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2-Canyon Hills JHS	Rancho Pacific Electric Construction, Inc.	(\$8,884.00)
	Bid Amount:	\$3,747,000.00
	Revised Total Project Amount:	\$3,738,116.00
	Retention Amount:	\$186,905.80

Change Order	Contractor	Amount
2-Townsend JHS	Rancho Pacific Electric Construction, Inc.	(\$46,532.00)
	Bid Amount:	\$4,025,000.00
	Revised Total Project Amount:	\$3,978,468.00
	Retention Amount:	\$198,923.40

Change order #1 results in no change to the construction cost or contract time; only rephases building construction within contract time. Change order #2 results in a net decrease of \$55,416.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on September 30, 2021.

Documentation indicating satisfactory completion and compliance with specification has been obtained from the following individuals: Kirk Jesse, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong Construction/Project Manager; and Cesar Portugal, Construction Coordinator.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

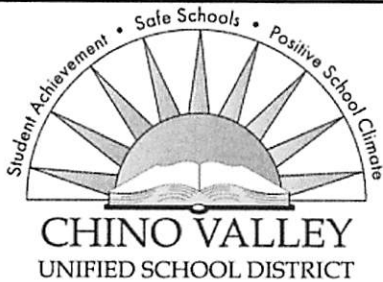
RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 26-01).

FISCAL IMPACT

(\$55,416.00) to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 9/1/20 BID #: 19-20-31F CHANGE ORDER: 001

PROJECT: Canyon Hills & Townsend Junior High School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: BP#26-01 CONTRACTOR: Rancho Pacific Electric Construction, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Canyon Hills Jr. High School

DSA Application #A04-117236 / DSA File #36-11

ITEM NO. 1:	Description:	Phase 2 - Building A, B & Site Work Schedule Resequencing
	Reason:	Resequencing of Building A Specialty Classrooms, Building B Lockers Rooms/Classrooms and Concrete & Fencing Sitework to Phase 2 of Construction Schedule as noted on Canyon Hills JHS Project Schedule dated 8/21/20 and Phasing Plan dated 8/21/20.
	Document Ref:	Change Order Request No. C-001 (PCO No. C-006)
	Requested by:	District
	Change in Contract Sum:	\$0.00 / ADD
	Time Extension:	0 Calendar days

Townsend Jr. High School

DSA Application #A04-117235 / DSA File #36-11

ITEM NO. 1:	Description:	Phase 2 - Building A, B & Site Work Schedule Resequencing
	Reason:	Resequencing of Building A Specialty Classrooms, Building B Lockers Rooms/Classrooms and Concrete & Fencing Sitework to Phase 2 of Construction Schedule as noted on Townsend JHS Project Schedule dated 8/21/20 and Phasing Plan dated 8/21/20.
	Document Ref:	Change Order Request No. T-001 (PCO No. T-006)

Requested by: District
 Change in Contract Sum: \$0.00 / ADD
 Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Canyon Hills JHS	\$3,747,000.00	\$0.00	\$0.00	\$3,747,000.00
Townsend JHS	\$4,025,000.00	\$0.00	\$0.00	\$4,025,000.00
Total	\$7,772,000.00	\$0.00	\$0.00	\$7,772,000.00

CONTRACT SUMMARY

The original contract amount was: \$7,772,000.00

Net previous change order amount(s): \$0.00

The contract amount will be increased/decreased by this Change Order: \$0.00

The new contract amount including this change order will be: \$7,772,000.00

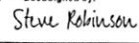


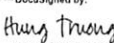
The original contract completion date: 01/14/22

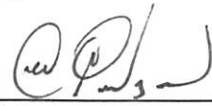

The contract time will be increased/decreased by days: 0

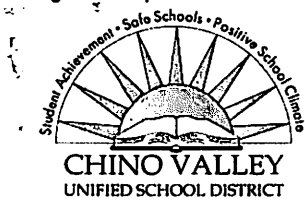
The date of completion as a result of this Change Order is: 01/14/22

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVED BY:

<small>DocuSigned by:</small>  Steve Robinson <small>242801041058420</small> Rancho Pacific Electric Construction, Inc. (Contractor)	Steve Robinson President Print Name / Title	09/18/2020 14:28 PD Date
<small>DocuSigned by:</small>  Jim DiCamillo <small>806FFC23A340D</small> WLC Architects Inc. (Architect)	Jim DiCamillo / President Print Name / Title	09/18/2020 14:36 PD Date
<small>DocuSigned by:</small>  Kirk Jesse <small>E3248F0311FA4FF</small> DSA Inspector of Record	Kirk Jesse / Inspector of Record Print Name / Title	09/18/2020 14:32 PD Date
<small>DocuSigned by:</small>  Hung Truong <small>D8918C4C7A0445F</small> Construction Manager (CW Driver)	Hung Truong / Senior Project Manager Print Name / Title	09/18/2020 17:13 PD Date

_____ Authorized Department Head (if applicable)	_____ Signature	_____ Date
_____ Director, Technology (if applicable)	_____ Signature	_____ Date
Cesar Portugal CVUSD Project Manager	 Signature	3/1/22 Date
Beverly Beemer Director, Planning (if applicable)	BB Signature	3/1/2022 Date
Greg Stachura Owner (Authorized Agent)	 Signature	3/1/22 Date



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 02/23/22 BID/ CUPCAA #: 19-20-31F Change Order #: 002
 Project Title: Canyon Hills & Townsend Junior High School Modernization Projects – Alterations
 Owner: Chino Valley Unified School District DSA Application #: #A04-117236 / #A04-117235 DSA File #: #36-11
 Architect: PBK-WLC Architects Contractor: Rancho Pacific Electric Construction Inc (BP 26-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Canyon Hills Jr. HS – BP 26-01 Reconcile Unforeseen Conditions Allowance
 Reason: Reconcile Unused Unforeseen Conditions Allowance for BP 26-01.
 Document Ref: Change Order Request No. C-020 (PCO No. C-340)
 Requested by: District
 Change in Contract Sum: (\$8,884.00) / DEDUCT SK
 Time Extension: 0 Calendar Days

ITEM NO. 2: Description: Townsend Jr. HS -BP 26-01 Reconcile Unforeseen Conditions Allowance
 Reason: Reconcile Unused Unforeseen Conditions Allowance for BP 26-01.
 Document Ref: Change Order Request No. T-021 (PCO No. T-350)
 Requested by: District
 Change in Contract Sum: (\$46,532.00) / DEDUCT SK
 Time Extension: 0 Calendar Days

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Canyon Hills Jr. HS	\$3,747,000.00 ✓	\$0.00	(\$8,884.00) ✓	\$3,738,116.00 ✓
Townsend Jr. HS	\$4,025,000.00 ✓	\$0.00	(\$46,532.00) ✓	\$3,978,468.00 ✓
Totals:	\$7,772,000.00 ✓	\$0.00 ✓	(\$55,416.00) ✓	\$7,716,584.00 ✓

CONTRACT SUMMARY

The original contract amount was: \$7,772,000.00 ✓
 Previously approved change order amount(s): \$0.00 ✓
 The contract amount will be **decreased** by this Change Order: (\$55,416.00) ✓
 The new contract amount including this change order will be: SK \$7,716,584.00 ✓

The original contract completion date:

01/14/2022

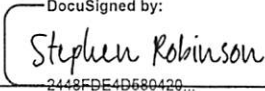

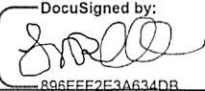
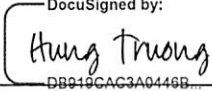



The contract time will be increased/decreased by days:

0 Days

The date of completion as a result of this Change Order is:

01/14/2022

APPROVED BY:

Stephen Robinson	 DocuSigned by: Stephen Robinson 2448FDE4D680420...	02/25/2022 08:06 PST
Contractor – Rancho Pacific Electric Construction Inc.	Signature	Date
Kirk Jesse Knowland Construction Services	 DocuSigned by: Kirk Jesse F32A6F0311EA4FE...	02/24/2022 19:59 PST
DSA Inspector of Record (if applicable)	Signature	Date
Jim DiCamillo PBK-WLC Architects	 DocuSigned by: Jim DiCamillo 896FFF2E3A634DB...	02/24/2022 16:13 PST
Architect / Engineer (if applicable)	Signature	Date
Hung Truong CW Driver Inc.	 DocuSigned by: Hung Truong DB819CAC3A0446B...	02/24/2022 14:58 PST
Construction Manager / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Cesar Portugal CVUSD Project Manager	 Signature	3/1/22 Date
Beverly Beemer Director, Planning (if applicable)	 Signature	3/1/2022 Date
Greg Stachura Owner (Authorized Agent)	 Signature	3/1/22 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID 20-21-12F, SAFETY AND SECURITY (GROUP 5) – BUTTERFIELD RANCH ES, EAGLE CANYON ES, HIDDEN TRAILS ES, WALNUT ES, AND WICKMAN ES

=====

BACKGROUND

On April 15, 2021, the Board of Education awarded Bid 20-21-12F, Safety and Security (Group 5) – Butterfield Ranch ES, Eagle Canyon ES, Hidden Trails ES, Walnut ES, and Wickman ES to R.I.S. Electrical Contractors. All contracted work was completed on February 18, 2022. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$4,042,000.00	(\$45,666.52)	\$3,996,333.48	\$199,816.67

Documentation indicating satisfactory completion and compliance with specification has been obtained from Cesar Portugal, Construction Coordinator and Beverly Beemer, Director, Planning.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 20-21-12F, Safety and Security (Group 5) – Butterfield Ranch ES, Eagle Canyon ES, Hidden Trails ES, Walnut ES, and Wickman ES.

FISCAL IMPACT

None.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
SUBJECT: APPROVAL OF MEMBER FOR THE MEASURE G BOND CITIZENS' OVERSIGHT COMMITTEE IN THE ADDITIONAL CATEGORY OF BONAFIDE TAXPAYER'S ORGANIZATION REPRESENTATIVE

=====

BACKGROUND

On November 8, 2016, voters within the Chino Valley Unified School District approved bond Measure G for the issuance and sale of general obligation bonds, the proceeds of which are to be used for school construction and improvements. Under the requirements of Proposition 39, on January 12, 2017, the Board of Education approved the District to establish, populate, and empower an independent Measure G bond, Citizens' Oversight Committee (COC).

In March 2021, COC member Mark Hargrove passed away. Mr. Hargrove represented the COC as City of Chino representative and as the Bonafide Taxpayer's Organization representative. Per bond counsel, the coverage of two positions by one member was allowable. Since that time, the District has advertised continuously to fill the Bonafide Taxpayer's Organization position without any qualified applicants.

In February 2022, Measure G COC member and City of Chino Hills representative Art Bennett offered to fill the vacant taxpayer's representative position. Per bond counsel and in following past practice, it is allowable to have Mr. Bennett represent both the City of Chino Hills and the Bonafide Taxpayer's Organization on the COC.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended that the Board of Education approve Art Bennett to the Measure G Bond Citizens' Oversight Committee in the additional category of Bonafide Taxpayer's Organization representative.

FISCAL IMPACT

None.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Isabel Brenes Ed.D., Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:IB:ED:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
--------------------	------------------------	------------------------	------------------------------

HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2021/2022 SCHOOL YEAR

MALONCON, Mary	Elementary Teacher	Dickson ES	03/07/2022
ARTEAGA, Jeannette	Elementary Teacher	Cal Aero K-8	02/28/2022
TORREZ, Matthew	English Teacher	Canyon Hills JHS	03/07/2022
LY, Robert	Biology Teacher	Ayala HS	02/17/2022

RETIREMENT

FUJIMOTO, Keila (35 years of service)	Elementary Teacher	Liberty ES	05/28/2022
--	--------------------	------------	------------

RESIGNATION

SAMSON, Sophie	Elementary Teacher	Dickson ES	02/24/2022
----------------	--------------------	------------	------------

APPOINTMENT - EXTRA DUTY

AGUILERA, Mark (NBM)	Baseball (B)	Chino HS	03/03/2022
DO, Jason (NBM)	Band (B)	Chino Hills HS	03/02/2022
JOHNSON, Keland	Track & Field (B)	Chino Hills HS	03/02/2022
ALAMILLO, Vincent (NBM)	Baseball (B)	Don Lugo HS	03/03/2022
GANO, Greg	Softball (GF)	Don Lugo HS	03/03/2022

TOTAL: \$3,977.00

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2022

AMALLIA HERNANDEZ, Ellen	BAEZA, Katlyn	BUU, Christina
CARLIN, Emily	CASSARO, Kelly	CHAVEZ, Lucas
DUFFY HUERTA, Kody	FARNSWORTH, Cheyenne	KIM, Emily
OLGIN, Patricia	RHO, Minnie	

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
--------------------	------------------------	------------------------	------------------------------

HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

MACHADO, Monica	Nutrition Services Assistant I (NS)	Butterfield Ranch ES	04/04/2022
GOMEZ, Abril	Bilingual Typist Clerk I Spanish (C)	Dickey ES	03/14/2022
KLEMENTICH, Nancy	Nutrition Services Assistant I (NS)	Dickey ES	03/14/2022
VAZ, Jill	Nutrition Services Assistant I (NS)	Glenmeade ES	03/14/2022
DILLER, Monika	Custodian I (GF)	Marshall ES	03/08/2022
NAVARRETE, Diana	Bilingual Typist Clerk I Spanish (C)	Marshall ES	03/17/2022
AGUAYO, Nicole	Playground Supervisor (C)	Ramona JHS	03/14/2022
FREGOSO, Monica	Nutrition Services Assistant II (NS)	Don Lugo HS	03/14/2022
CALIZ, Andrea	GED Test Proctor (ABG)	Adult School	03/14/2022
CHOU YAU, Melanie	IA/Bilingual-Biliterate Mandarin (ABG)	Adult School	03/21/2022
DOUGHER, Brisa	Bilingual Typist Clerk I Spanish (ABG)	Adult School	03/14/2022

PROMOTION

RICO, Jonathan	FROM: Payroll Technician (GF) 8 hrs./261 contract days	Business Services	03/28/2022
	TO: Accountant I (GF) 8 hrs./261 contract days	Health Services	
CONLEY Jr., Richard	FROM: Bus Driver (GF) 6 hrs./208 work days	Transportation	03/18/2022
	TO: Maintenance II-Equipment Repair (GF) 8 hrs./261 contract days	Maintenance	

CHANGE IN ASSIGNMENT

SANCHEZ Jr., Alejandro	FROM: IA/Special Ed/SH (SELPA/GF) 6 hrs./181 work days	Chino Hills HS	03/18/2022
	TO: IA/Special Ed (SELPA/GF) 5 hrs./181 work days	Chino Hills HS	

RE-HIRE FROM 39 MONTH RE-EMPLOYMENT LIST

PELAYO, Chrystal	District Media Center Specialist (GF)	Media Center	03/18/2022
------------------	---------------------------------------	--------------	------------

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
--------------------	------------------------	------------------------	------------------------------

LEAVE OF ABSENCE

BUTRISS, Sue	High School Receptionist (GF)	Ayala HS	03/11/2022 through 04/07/2022
--------------	-------------------------------	----------	-------------------------------------

RESIGNATION OF POSITION

GANDARA, Carolyn	Playground Supervisor (GF)	Rhodes ES	03/25/2022
CASTILLO, Monika	Custodian I (GF)	Student Support	03/18/2022

RELEASE OF EMPLOYEE WITHOUT PREJUDICE

Employee 28352			02/24/2022
Employee 27761			03/01/2022

RESIGNATION

CAJUCOM, Crystal	Playground Supervisor (GF)	Chaparral ES	03/17/2022
MALDONADO, Mandy	Typist Clerk II (GF)	Litel ES	04/04/2022
LOA, Sydney	IA/Special Education/SH (SELPA/GF)	Newman ES	03/18/2022
SCHMIDT, Destoni	Playground Supervisor (GF)	Ramona JHS	03/04/2022
TRUJILLO, Griselda	IA/Special Education (SELPA/GF)	Ayala HS	03/08/2022
BARRERA, Jasmine	IA/Special Education/SH (SELPA/GF)	Chino HS	03/18/2022
DORLING, Lynette	IA/Special Education (SELPA/GF)	Chino Hills HS	03/22/2022

RETIREMENT

THOMPSON, Denise (18 Years of Service)	Administrative Secretary I (GF)	Access & Equity	03/23/2022
---	---------------------------------	-----------------	------------

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2022

ARGUETA, Jose	HAWKINS, Daniel	MARTINEZ, Leonel
ORONA, Dolores	REINBOLD, Carrie	TALAMERA, Jasmyn

(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categoricaly Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21
(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Whitney Fields, Director, Risk Management and Human Resources
SUBJECT: REJECTION OF CLAIMS

=====

BACKGROUND

Claim 22-02-28 was submitted on February 22, 2022, from Angela Romero, on behalf of her son a student at Townsend JHS. Claimant alleges mental depression, emotional abuse and physical injury due to not wearing a mask during school hours from August 1, 2021, through February 4, 2022. Claimant seeks a settlement demand in an amount of \$25,000.00.

Claim 22-02-29 was submitted on February 22, 2022, from Angela Romero, on behalf of her son a student at Townsend JHS. Claimant alleges daily, emotional and mental distress along with physical injury due to not wearing a mask during school hours from February 4, 2022, through present. Claimant seeks a settlement demand in an amount of \$25,000.00.

Claim 22-02-30 was submitted on February 28, 2022, from Kelly Smith, a parent at Cal Aero K-8. Claimant alleges emotional and mental damage after being sent to an alternative learning center after her daughter refused to wear a mask during school hours. Claimant seeks a settlement demand for an unspecified amount.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District’s insurance adjuster.

FISCAL IMPACT

Unknown at present.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 17, 2022

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Isabel Brenes, Ed.D., Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources

SUBJECT: STUDENT TEACHING AGREEMENT WITH UNITED STATES UNIVERSITY

=====

BACKGROUND

Student teachers provide a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has an opportunity to establish student teaching agreement with United States University.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the student teaching agreement with United States University.

FISCAL IMPACT

None.

NE:RR:IB:ED:mcm

STUDENT TEACHER AGREEMENT
Between the
Chino Unified School District
And
College of Education
United States University

THIS AGREEMENT is made and entered into as of this 20th day of January 2022, by and between UNITED STATES UNIVERSITY, a California corporation, hereinafter called the “University,” and the Chino Valley Unified School District, hereinafter called the “School.”

WITNESSETH

WHEREAS, pursuant to the provisions of Section 44320(b) of the Education Code, the governing board of any school district is authorized to enter into an agreement with a state university, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through STUDENT TEACHING to students enrolled in teacher training curricula of such institutions; and,

NOW, THEREFORE, it is mutually agreed between the University and the School hereto, as follows:

GENERAL TERMS

I

The School shall provide teaching experience through STUDENT TEACHING in schools and classes of the School in terms of “semester units” for students who possess a valid Certificate of Clearance and are assigned by the University to STUDENT TEACHING in schools or classes of the School. Such STUDENT TEACHING shall be under the direct supervision and instruction of such employees of the School, as the School and the University through their duly authorized representative may agree upon.

The School shall provide each APPRENTICE and STUDENT TEACHER trainee with a set of School rules, guidelines and expectations.

The School may, for good cause, refuse to accept any student of the University assigned to STUDENT TEACHING in the School, and upon request of the School made for a good cause; the University shall terminate the assignment of any student of the University to STUDENT TEACHING in the School.

“STUDENT TEACHING” as used herein and elsewhere in the Agreement, means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the School holding valid credentials issued by the Commission on Teacher Credentialing, other than emergency credentials, authorizing them to serve as classroom teachers in the schools in which the pre-professional teaching experience or STUDENT TEACHING is provided.

The number of semester units STUDENT TEACHING to be provided for each student of the

University assigned STUDENT TEACHING under this Agreement shall be determined by the University.

II

The University will compensate the COOPERATING TEACHER \$500.00 per STUDENT TEACHER for the Cooperating Teacher services. The School acknowledges that the issuance of such compensation directly to the Cooperating Teacher will not render the Cooperating Teacher an employee or agent of the University and that the University will not withhold or in any way be responsible for the payment of any federal, state or local income or occupational taxes, FICA taxes, unemployment compensation or worker's compensation, vacation pay, sick leave, retirement benefits or any other payments for or on behalf of the Cooperating Teacher.

III

The University shall provide and maintain commercial, general liability insurance acceptable to the District in the minimum of \$1,000,000 combined single limit and \$3,000,000 general aggregate with no exclusion for sexual abuse and molestation. The University shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this agreement.

Neither the University nor the School will provide worker compensation insurance for STUDENT TEACHERS. Since all STUDENT TEACHERS are students at United States University, they are either covered by the mandatory student health insurance or have comparable health insurance coverage.

IV

The assignment of a student of the University for STUDENT TEACHING in the School shall be deemed to be effective for the purposes of this Agreement as of the date supplied by the Teacher Education Program Coordinator to the proper authorities of the School. A Certificate of Clearance for teaching issued by the Commission on Teacher Credentialing, or equivalent, will be provided to the School by each STUDENT TEACHER prior to the effective date of the assignment.

V

The University agrees to indemnify, defend and hold harmless the School, its officers, agents and employees from any and all claims and losses accruing or resulting in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the University in the performance of this Agreement.

The School agrees to indemnify, defend and hold harmless the University, its officers, agents and employees from any and all claims and losses accruing or resulting in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the School in the performance of this Agreement.

VI

The term of this Agreement shall be from January 20, 2022 through January 20, 2025, and thereafter from year to year unless terminated by either party upon a minimum of thirty (30) days advance written notice to the other party.

Notwithstanding anything herein to the contrary, the provisions of the Agreement may be altered, changed or amended, by mutual written consent of the parties hereto.

CHINO VALLEY UNIFIED SCHOOL DISTRICT UNITED STATES UNIVERSITY

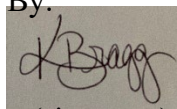
By:

(signature)

(print name, title)

Date: _____

By:



(signature)

Dr. Kelly Bragg, Field Experience and Credential Analyst

(print name, title)

Date: 1/20/2022